

**BYLAWS OF THE SASKATCHEWAN SECTION OF
THE ALPINE CLUB OF CANADA**

1. NAME

1.1. The name of the section shall be "Saskatchewan Section of the Alpine Club of Canada" (hereinafter referred to as "the Saskatchewan Section" or "Sask. Section" or "the Section" as context requires).

2. OBJECTS

2.1. The Saskatchewan Section is an association of members for the purpose furthering the objects and works of The Alpine Club of Canada (hereinafter referred to as "The Alpine Club of Canada" or "the Club" or "ACC" as the context requires) as those objects and work are set out in the Constitution of the Alpine Club of Canada, as amended from time to time.

3. MEMBERSHIP

3.1. Saskatchewan Section membership may be granted upon approval of an application for same in a form satisfactory to the Section Executive and upon the following basis:

Membership in the Section shall be open to all members in good standing of The Alpine Club of Canada. A member in good standing is a member who has fully paid their membership dues and has not otherwise been expelled or suspended in accordance with the by-laws of the Club or the Section.

3.2. Expulsion and Suspension:

A. Any Section member who wilfully infringes the Bylaws, rules or regulations of the Saskatchewan Section or the Club or who is guilty of conduct either at a Section function or elsewhere which in the absolute discretion of the Section Executive is detrimental to the character, interests, or reputation of the Section or the Club:

i) may be suspended for a certain time from all or any privileges or Section membership or affiliation; or

ii) may be expelled from the Section; at a meeting duly called for that purpose, by a vote of a two-thirds majority of members of the Section Executive;

B. A member under consideration for expulsion or suspension shall be entitled to receive written notice of the meeting of the Section Executive, and the reasons for the proposed action to be taken against him, and shall be entitled to personally appear and make representations at such meeting; and

C The trip coordinator / leader at any Saskatchewan Section outing shall have the power to suspend any member from participation in such outing for conduct which, in the absolute discretion of such leader, is considered unsafe or an infraction of any rule, regulation, or Bylaw of the Section or of The Alpine Club of Canada.

4. **DUES**

4.1. The membership fees for Saskatchewan Section members shall be set from time to time by the Section Executive and approved by a majority vote at a Saskatchewan Section Annual General Meeting.

4.2. Fees will be due on the date a member joins the Section and on renewal dates as they arise.

5. **SECTION EXECUTIVE**

5.1. The affairs of the Saskatchewan Section shall be managed by the Section Executive which shall have the general charge, supervision and control of the affairs, property and interests of the Section. The officers of the Saskatchewan Section Executive shall be:

- A. Section Chair;
- B. Secretary/ Treasurer;
- C. Activities Committee Chair;
- D. Leadership Committee Chair
- E. Member Services Committee Chair;
- F. Events Committee Chair;
- G. Past Section Chair

5.2. Executive positions are open to all Saskatchewan Section members

5.3. Standing Committees are the working committees of the section. They include

- A. Activities Committee
- B. Leadership Committee
- C. Member Services Committee
- D. Events Committee

5.4. Each of these committees may be chaired by any member of the Saskatchewan Section, each Committee Chair being appointed by a vote of Section members at the Annual General Meeting, or failing that by the Executive. Each position and committee shall have the duties and responsibilities described on Schedule A hereto attached and amended from time to time by the Section Executive and each officer whose duties include attendance at Section Executive meetings shall have one vote on issues arising at meetings for which a vote is called for. The Saskatchewan Section Executive shall be elected from the membership of the Saskatchewan Section.

5.5 Each member of the Saskatchewan Section Executive shall be elected for a three year term, renewable once and the positions shall be filled on a rotating basis as follows: One third of the members of the Section Executive being elected each year.

5.6. Any member of the Saskatchewan Section Executive may, for sufficient cause, be removed from office by a majority vote of the Section Executive on ten days' written notice sent by registered mail to his or her last known address specifying the grounds upon which his or her removal is sought and designating the time and place at which the change will be considered and action taken.

5.7. An officer ceases to hold office when:

- A. their written resignation is sent or delivered to the Section, or if a time is specified in such resignation, at the time so specified, whichever is the later;
- B. they cease to be qualified for election as an officer;
- C. they die; or
- D. they are removed from office by the members.

5.8. A quorum of the Saskatchewan Section Executive may fill a vacancy in the Section Executive by a majority vote, except a vacancy resulting from an increase in the minimum number of officers. In the absence of a quorum of the Section Executive, the existing officers shall call a special meeting of members to fill the vacancy. If the board fails to call such meeting or if there are no such directors then in office, any member may call the meeting.

5.9. The Saskatchewan Section Executive, in its absolute discretion, may, but shall not be required to, submit any contract, act or transaction for approval or ratification at a meeting of the members of the Section called for the purpose of considering the same, and the approval thereof by a majority of persons qualified to vote present at such meeting shall be binding on all members of the Section as if they had been present and had approved and ratified the same.

5.10. The powers of the Saskatchewan Section Executive or of the members of the Saskatchewan Section at a meeting thereof shall, however, be subject to the limitation that any action taken by the Section which involves a financial commitment by the Saskatchewan Section in excess of the liquid assets of the Section at the time of such action shall not become effective until submitted to and approved by the Board of The Alpine Club of Canada. (This is to ensure that the Board of the ACC is not held responsible for such debt).

5.11. All cheques, bills, notes and acceptances and other banking documents must be signed by an authorized Saskatchewan Section Executive member(s) who may be designated from time to time by resolution of the Saskatchewan Section Executive.

5.12. All other documents requiring the signature of the Saskatchewan Section shall be signed by the Chairperson and one of the Secretary or the Treasurer or such other officers or persons as the Section Executive may from time to time appoint;
(i) The Section Executive shall meet at regular intervals decided by it but not less than 4 times per year

6. ELECTION OF OFFICERS

6.1. At least one month before the Section Annual General Meeting, the Section Executive shall appoint a Nominating Committee of three Section members who shall, if sufficient candidates be found, present a complete slate of nominations for the Section Executive at that meeting. Other nominations shall be called for at the Annual General Meeting and shall be accepted provided the person so nominated has given his consent. Normally the Past Chair will chair the nominating committee unless they wish to run for office.

7. MEETINGS

7.1. The Saskatchewan Section Annual General Meetings: spring meeting shall take place no later than April of each year; fall meeting shall take place no later than October of each year. Other meetings shall be held at such times as the Section Executive may deem desirable or at the request of any ten members.

8. QUORUMS

8.1. A quorum at an Annual General Meeting of the Saskatchewan Section shall consist of ten percent of the qualified voters or twenty persons, whichever is the smaller. A quorum of the Saskatchewan Section Executive shall consist of a majority of its members.

9. VOTING POWER

9.1. Each Saskatchewan Section member shall be entitled to vote on all matters of the Saskatchewan Section properly brought before the Section membership.

10. NOTICE OF MEETINGS

10.1. Meetings of the Saskatchewan Section Executive may be called by the Chairperson or any two members of the Section Executive at any time upon giving three days notice by e-mail, Mail or by telephone. If all members of the Saskatchewan Section Executive waive notice in writing, no written notice shall be necessary.

10.2. Meetings of the Saskatchewan Section membership shall be called by providing not less than 21 days notice prior to the date of such meeting by e-mail, Mail or by telephone. If all members of the Section waive notice in writing, no written notice shall be necessary. The accidental omission to give such notice to one or more members shall not invalidate the proceedings of the meeting.

11. ASSETS

11.1. Equipment, land or improvements to land acquired or leased by and for Saskatchewan Section purposes shall be held in the name of the Alpine Club of Canada but shall be under the exclusive control of the Saskatchewan Section and subject to Saskatchewan Section policies as to their use. No such land or lease shall be disposed of or encumbered in any way without the consent of the Saskatchewan Section membership duly obtained.

11.2. The Saskatchewan Section shall not pledge the credit of the Alpine Club of Canada. The Alpine Club of Canada shall not assume the liabilities of any Section.

12. DISSOLUTION OF SECTION

- 12.1. Should the Board of the Alpine Club of Canada be of the opinion that the Section has ceased to carry out its objects, or is pursuing a policy contrary to that of the Club, or has insufficient members to provide a service to the members of the Club, or has insufficient members to provide a service to the members of the Club residing in the area, or alternatively should a Section resolve to terminate its existence or be otherwise wound up, then sixty days after publication in the Gazette of a resolution of the Section or of the Board to dissolve the Section, the Section shall be deemed to be dissolved and all its assets required to cover any debt to the National office shall thereafter become the property of the Alpine Club of Canada.
- 12.2. Prior to dissolution Section physical assets remaining such as equipment or library items donated by individual members, or monetary deposits made and held for planned Section activities will be returned to individual members and/or may be transferred to affiliated club(s), or other appropriate recipient(s) that represent(s) the outdoor community of the local area.

13. FISCAL YEAR END, BANK & BOOK & RECORDS

- 13.1. The fiscal year end of the Section shall be December 31st in each year or such other date as may from time to time be designated by the Saskatchewan Section Executive.
- 13.2. The bank of the Saskatchewan Section shall be such chartered bank, trust company, credit union, caisse populaire or other similar financial institution as from time to time designated by the Section Executive.
- 13.3. The books and records of the Secretary/Treasurer of the Saskatchewan Section of the Alpine Club of Canada are to be open for perusal by any Saskatchewan Section member at any reasonable time but may not be copied by the member without the prior written consent of the Section Executive, which consent shall not be unreasonably withheld and the reasonable cost of such copying shall be paid by the member requesting the copies.
- 13.4. A financial summary and budget will be presented to all members at the section annual general meeting.

14. CONSTITUTION

14.1. The By-laws of the Section may be amended at any time by the following procedure:

- A. The amendment shall be proposed in writing to the Section Executive by not less than five members of the Section.
- B. the Section Executive shall establish a date for polling not less than 21 days and not more than 90 days after receiving the proposed amendment.
- C. A copy of the proposed amendment shall be provided by the Section Executive to each member at least two weeks in advance of the date of voting, together with the name of the five members proposing the amendment. A vote will be taken at the next meeting of members and to the extent that it is reasonably practicable, all such votes shall be taken by secret ballot. The vote of the majority of the members returning their ballots shall govern.

Bylaws approved by General Membership vote on: _____
Date

Signature

-----name here-----
*Section Chairperson
Saskatchewan Section
Alpine Club of Canada*

Signature

-----name here-----
*Past Section Chairperson
Saskatchewan Section
Alpine Club of Canada*

Signature

-----name here-----
*Secretary/Treasurer
Saskatchewan Section
Alpine Club of Canada*